

August 9, 2024

To Whom It May Concern,

## Subject: Inbound Freight Guidance

Honeybee Robotics is updating our routing guide for inbound shipments from our suppliers to our Honeybee Robotics locations. Further as part of this transition, where Honeybee is responsible for freight any invoices must be made to Blue Origin, LLC and will be paid directly by Blue Origin.

## This does not apply supplier drop-off or supplier paid freight.

Package Size	Vendor	Account
Small Parcel (<150 pounds)	Federal Express (use Fed-Ex Priority Overnight)*	Contact your buyer for the account #
	Alternate modes must be approved by by your buyer or program managements	Shipping label must contain PO number or shipping authorization number
	*Use Fed Ex Ground for Hazardous Materials or as specified by your buyer	
International	ICat Logistics	Contact logistics@blueorigin.com
Freight (>150 pounds) Less than Truckload	Estes Forwarding Worldwide	to arrange for shipments <u>and copy</u> <u>your buyer on the request</u>
Freight (FTL, White Glove Service)	Landstar Ranger	Shipping label must contain PO number or shipping authorization number

The above instruction is effectively immediately and takes precedence over any freight terms listed on the Honeybee Robotics Purchase Order.

If you have any questions, please contact your buyer.

## JENNIFER SMITH

Director of Procurement at Honeybee Robotics m. (626) 773-7882 jsmith18@blueorigin.com