



October 15, 2024

To Whom It May Concern,

**Subject: Inbound Freight Guidance**

Honeybee Robotics is updating our routing guide for inbound shipments from our suppliers to our Honeybee Robotics locations. Further as part of this transition, where Honeybee is responsible for freight any invoices must be made to Blue Origin, LLC and will be paid directly by Blue Origin.

***This does not apply supplier drop-off or supplier paid freight. In the event of a late shipment to the contractual due date, suppliers are expected to pay for expedited freight.***

Package Size	Vendor	Account
Small Parcel (<150 pounds)	Federal Express Ground (use Fed-Ex priority or overnight must be pre-approved by HBR)  Alternate modes must be approved by your buyer or program management	#426844265  Shipping label must contain PO number or shipping authorization number
International	ICat Logistics	<b>Contact <a href="mailto:logistics@blueorigin.com">logistics@blueorigin.com</a> to arrange for shipments and copy your buyer on the request</b>
Freight (>150 pounds) Less than Truckload	Estes Forwarding Worldwide	
Freight (FTL, White Glove Service)	Landstar Ranger	

The above instruction is effectively immediately and takes precedence over any freight terms listed on the Honeybee Robotics Purchase Order. Use of vendors not listed above will be the supplier's responsibility for payment effective October 1, 2024.

If you have any questions, please contact your buyer.

**JENNIFER SMITH**

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